

## **INSERT IN APPLICATION KIT LETTERS**

This program is also subject to the Public Health System Reporting Requirements. Under these requirements, the all community-based, non-governmental applicant must prepare and submit a Public Health System Impact Statement (PHSIS). The PHSIS is intended to provide information to State and local health officials to keep them apprised of proposed health services grant applications submitted by community-based non-governmental organizations within their jurisdictions. Community-based non-governmental applicants are required to submit the information as described in the enclosed documents to the head of the appropriate State and/or local health agencies in the area(s) to be impacted, no later than the Federal application receipt due date.

### **PUBLIC HEALTH SYSTEM IMPACT STATEMENT (PHSIS)**

#### **REPORTING REQUIREMENTS**

Community-based non-governmental applicants are required to submit the following information to the head of the appropriate State and local health agencies in the area(s) to be impacted, no later than the Federal application receipt due date:

- a. A copy of the face page of the application (SF 424)
- b. A summary of the project (PHSIS), not to exceed one page, which provides:
  - (1) A description of the population to be served;
  - (2) A summary of the service to be provided;
  - (3) A description of the coordination planned with the appropriate State or local health agencies.